

**GUIDELINES FOR INDUSTRIAL
INFRASTRUCTURE DEVELOPMENT FUND UNDER IPR- 2015
(See Para 6.1 (a) of IPR 2015)**

1. **Short Title:** - Guidelines for constitution of Industrial Infrastructure Development Fund under Industrial Policy Resolution, 2015.
2. **Extent:** -It shall extend to the whole of the State of Odisha.
3. **Commencement:** - It shall come into force from the "Effective Date" of Industrial Policy Resolution, 2015 i.e. **24TH. Day of August, 2015** and continue till validity of the said policy resolution.
4. **Terms and Expressions:** -Terms and expressions used in this operational guideline shall carry the original / same meaning as in Industrial Policy Resolution, 2015 unless specifically defined / explained hereunder.
5. **Objective:** - The objective of constitution of Industrial Infrastructure Development Fund is to provide quality infrastructure support for MSME and large sector industries by promoting industrial parks/ clusters/ estates for external infrastructure as underlined in Para-6.
6. **Definitions / Explanations:-**

i.	Industrial Parks	Development of infrastructural facilities or built-up space with common facilities in any area allotted or earmarked for the purposes of industrial use.
ii.	External Infrastructure	Roads (including approach roads), water supply system and sewerage system, common effluent treatment facility, telecom network, provision for transmission and distribution of power and such other facilities as required for common use in an industrial park;

7. Policy Provisions-

Quality Infrastructure Support for both MSME and Large Sector shall be provided by promoting new industrial parks / clusters / estates. As far as possible, external infrastructure to any industrial cluster / park will be funded on priority from ongoing schemes of concerned Departments. In order to meet the budgetary gap of any department to undertake an infrastructure work, the lack of which may cause a bottle neck in the smooth provision of external infrastructure to any industrial park / cluster or estate promoted by IDCO or private sector, the Government shall set-up an exclusive Industrial Infrastructure Development Fund (IIDF) with an initial corpus of Rs.100 (one hundred) crore. The fund shall be utilized to develop **quality infrastructure** like roads, power supply system, water supply system, waste management etc. An Inter-Departmental Committee (IC) headed by Chief Secretary shall be constituted to approve the proposals.

8. Eligibility: -

- 8.1 On-going infrastructure projects, as defined in Para-6 (ii) having deficit funds for appropriate development.
- 8.2 Infrastructure projects, as defined in Para-6(ii) in which implementation is delayed in absence of adequate government funding.
- 8.3 Existing industrial parks requiring external infrastructure up-gradation for its smooth functioning.

9. Time frame for Processing the Application: -

- 9.1 Proposal seeking assistance to set up / upgrade external infrastructure shall be submitted by the Concerned Department in the Application in prescribed at **Annexure-I** to the Secretary, Industries Department.
- 9.2 IDCO will provide necessary technical support for implementation of the scheme. The proposals received by Industries Department shall be forwarded to the Managing Director, IDCO for examination.
- 9.3 The Managing Director, IDCO shall examine the eligibility of application. Complete application shall be acknowledged on the next working day in the format prescribed at **Annexure-II**. The incomplete applications shall be returned back to the Concerned Department within 72 hours indicating the deficiencies in the format prescribed at **Annexure III**.
- 9.4 The complete proposals will be appraised & evaluated by IDCO & observations submitted to the Industries Department within 7 working days from acknowledgement of the proposal. Industries Department shall place the proposal before the Inter Departmental Committee (IC), constituted as below, for in-principle approval / rejection.

i.	Chief Secretary, Odisha	Chairman
ii.	Principal Secretary / Secretary, P & C Department	Member
iii.	Principal Secretary / Secretary, Finance Department	Member
iv.	Principal Secretary / Secretary, Energy Department	Member
v.	Principal Secretary / Secretary, Water Resources Department	Member
vi.	Principal Secretary / Secretary, MSME Department	Member
vii.	Principal Secretary / Secretary, RD Department	Member
viii.	Engineer-in-Chief cum Secretary, Works Department	Member
ix.	MD/ CMD, IDCO	Member
x.	Principal Secretary / Secretary, Industries Department	Member-convenor

- 9.5 The decision of the IC shall be communicated by Industry Department to the Concerned Department within 3 days from the date of approval of the minutes of the meeting.
- 9.6 Concerned Department may submit the compliance on decisions of IC to the Industries Department within 3 months from the date of communication. Compliance so received from the Concerned Department will be forwarded to IDCO on the same day for appraisal & comments.
- 9.7 On receipt of report from IDCO, Industries Department will place the proposal before IC for Final approval.
- 9.8 IC may also review the progress of the previously assisted projects and also suggest measures for Infrastructure development of the State.

10. Provision & Management of Funds

- 10.1 The corpus for Industrial Infrastructure Development Fund (IIDF) will be sourced through budgetary provision of Industries Department.

11. Accounting & Auditing Procedure

- 11.1 The FA-cum-Joint Secretary to Government, Industries Department will be the Administrator of the fund and he will cause proper maintenance of records of the fund assisted by the DDO of Industries Department.

12. Maintenance of Records

- 12.1 Industries Department shall maintain records pertaining to receipt, total cost of the projects approved for financing from the fund and transfer from the fund to meet the expenditure for approved projects. The implementing Departments / Agencies shall furnish a quarterly status report to Industries Department.

13. Compilation and reconciliation of Fund Accounts

- 13.1 The Administrator will cause the compilation of the Fund Accounts and reconcile all the transactions under the same at the end of the each financial year within two calendar months of the succeeding year.
- 13.2 The corpus fund is to be maintained in the Public Account of the State Government as a deposit not bearing interest. The balance in the fund will form a part of the cash balance of the State Government.
- 13.3 Industries Department shall have the final authority to clarify doubts relating to interpretation of any term and / or resolve any dispute relating to the operation of the fund. Government in Industries Department may relax the guidelines in case there are difficulties or hardships encountered in the process of implementation / operation.

14. Sanction:-

14.1 The proposals approved for assistance by the IC shall be communicated by the Department of Industries. The approval shall contain the details like time period for implementation, modality for implementation & disbursement of assistance, other term & conditions as found applicable for the project. Such approval shall be communicated to the Concerned Department within 7 days from the date of approval of the minutes of the IC. Sanction of the funds shall be communicated in the prescribed format as at Annexure IV.

15. Release of Grant: -

15.1 Once the project is accorded approval by IC, the grant shall be released by Industries Department through integrated Odisha Treasury Management System (iOTMS) subject to fulfillment of conditions prescribed for each installment as below in the format prescribed at Annexure V.:

15.2 First Installment of 30 percent of total grant under the Scheme will be released normally within 7 working days after issue of sanction order or within 7 days of fulfillment of condition, if any by the concerned Department.

15.3 Second Installment representing 30 percent of approved grant assistance shall be released subject to furnishing of Utilization Certificate of the funds released in 1st installment in the prescribed format.

15.4 Third and final Installment representing 40 percent of approved grant assistance will be released subject to fulfillment of following criteria:

- i. Utilization Certificate for the grants released as 2nd instalment
- ii. Award of balance contracts worth of total project cost including at least 30 per cent of approved components of basic enabling infrastructure.

15.5 The number of instalments suitably altered by the IC based on justification furnished by the Departments.

15.6 In the event of Concerned Department withdrawing from executing a project before utilizing the Government assistance, the Concerned Department has to immediately return the Government assistance accrued thereon.

15.7 Concerned Department shall have to submit a Utilization Certificate (UC) in the prescribed format for utilization of amount of grant released by the State Government as per provisions of Odisha Government Financial Rules.

16. Arrangement for Audit: The accounts relating to the corpus of the fund and records maintained for the purpose will be subject to audit by Comptroller & Auditor General of India and the internal audit wing of all concerned Departments.

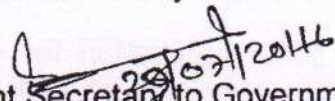
17. Miscellaneous:-

- 17.1 Any change in facts or circumstances affecting the eligibility of the project shall be intimated immediately to Industries Department by the Concerned Department.
- 17.2 This has been concurred in by Finance Department

GOVERNMENT OF ODISHA
INDUSTRIES DEPARTMENT

Memo No 5047 /I., Bhubaneswar, dated 29/07/2016.
XIV-HI-47/2015

Copy forwarded to All Department/All Heads of Department/All PSUs/All RDCs/All Collectors/All DICs/All RICs/ F.A. cum Joint Secretary, industries Department/ Head, Portal Group, IT Centre, Secretariat, Bhubaneswar/All Section of Industries Department/Guard File(5 Copies) for information & necessary action.


Joint Secretary to Government.

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Annexure I
**APPLICATION FOR CAPITAL ASSISTANCE TOWARDS LEFT-OUT / UPGRADATION OF
 EXTERNAL INFRASTRUCTURE / UNDER INDUSTRIAL POLICY RESOLUTION- 2015.**

Application received after the due date / incomplete in any respect shall be liable for rejection

(Strike out whichever is not applicable)

From:

To:

The Principal Secretary / Secretary to Government,
 Industries Department,
 Bhubaneswar

Sub: Application for capital assistance towards left-out / up-gradation of external infrastructure in Industrial Park/ Estate/ Cluster under IPR-2015.

Sir,

In accordance with para 6.1 (a) in Industrial Policy Resolution -2015 and its operational guidelines, the request for capital assistance towards left-out / up-gradation of **new industrial parks / clusters / estates** / external infrastructure in Industrial Park/ Estate/ Cluster is submitted with following particulars.

1.	Names and brief profiles of the Concerned Department along with their contact details	
2.	Name & address of the Industrial Park / Estate / Cluster / External Infrastructure proposed to be assisted	
3.	Name of the scheme along with name of Department / Ministry provided fund for development of Industrial Park / Estate / Cluster / External Infrastructure (Copy of the administrative approval to be furnished)	
4.	Details of facilities proposed in the DPR approved for the Industrial Parks / Estate / Clusters / External Infrastructure along with provision of funds vis-à-vis actual expenditure thereon (to be furnished separately)	
5.	No. of industrial units already in existence & no. of upcoming units along with their business volume for the proposed Industrial Parks / Estate / Clusters OR No. of industrial units likely to benefitted through the propose External Infrastructure	

6.	Reasons for proposing the facilities for finance under the scheme (Constraints to be indicated specifically for each facilities)	
7.	Facility-wise details on left-out / up-gradation of external infrastructure along with financial implications.	
8.	Justification for proposed facilities along with other possible options for infrastructure development worked out by the Concerned Department indicating the present constraints & benefits thereon	
9.	Details of total land available with the Concerned Department (details of present & proposed land use to be indicated)	
10.	Impact on environment / forest & wildlife, if any.	
11.	Bank Name & Account No.	
12.	IFSC code & MICR code of the bank	

I, Sri _____ s/o _____ at present _____ (designation) of - _____ (name of the Agency / Department / promoter / SPV) certify that the information furnished as above is true and correct to the best of my knowledge and belief.

I hereby undertake to abide by the terms and conditions prescribed under the provisions of IPR-2015 and its operational guidelines.

I hereby undertake to repay / surrender the financial assistance or any part thereof availed with penal interest as decided by the authority-

(i) If the information stated above is found to be false/ incorrect / misleading or misrepresented and there has been suppression of facts / materials or if found to have been disbursed in excess of the amount actually admissible for whatsoever reason.

(ii) If the proposed facilities or part thereof is not created.

Copies of relevant documents in support of information / facts furnished above are enclosed herewith.

Signature of the Authorized Officer

Place-
Date-

Annexure II

ACKNOWLEDGEMENT

[See para 9 (3)]

Received the Application from - _____ for assistance in shape of Capital Grant for propose Industrial park / estate / cluster on _____ (date). The application is in complete shape & containspages.

Place:

Date:

Signature of Managing Director, IDCO
or representative
with Official seal

Annexure III

Communication on return of proposal

[See para 9 (3)]

The Application submitted _____ for assistance in shape of Capital Grant for propose Industrial park / estate / cluster on _____ (date) was found to be incomplete as per details given below.

Sl	Details

As such, the incomplete application is returned herewith.

Encl. As above

Place:

Date:

Signature of Managing Director, IDCO
or representative with Official seal

Annexure-IV .**INDUSTRIES DEPARTMENT
GOVERNMENT OF ODISHA**

(Strike out whichever is not applicable)

SANCTION ORDER

No. _____ dt. _____

Sanction is hereby accorded for release of Rs. _____ (Rupees _____) in favour of _____ Department towards assistance in shape of capital grant for proposed _____ out of IIDF as per the approval of the Inter Departmental Committee (IC) in its meeting held on _____ with the following terms and conditions.

1. _____
2. _____
3. _____
4. _____
5. _____

Principal Secretary,
Industries Department

Memo No. _____/I, Bhubaneswar, dated
Copy forwarded to _____ Chief Executive Officer / Managing Partner
/ Managing Director / Authorized Signatory for information.

Principal Secretary
Industries Department

Memo No. _____/I., Bhubaneswar,
Copy forwarded to the Secretary, Department/ Director of Industries,
Odisha / Managing Director, IPICOL/ IDCO for information and necessary action.

Principal Secretary
Industries Department

INDUSTRIES DEPARTMENT
GOVERNMENT OF ODISHA

(Strike out whichever is not applicable)

RELEASE ORDER

No. _____ dt. _____

Fund sanctioned vide Industries Department order No. _____ dated _____ is released as _____ installment amounting to Rs. _____ (Rupees _____) only in favour of _____ Department in accordance with the provisions laid down in Industrial Policy Resolution 2015 at para 6.1 (a) and schematic guidelines notified vide No. _____ dated _____ of Industries Department out of Industrial Infrastructure Development Fund.

Total funds release so far for the purpose works out to Rs. _____ (Rupees _____) against total approved assistance of Rs. _____ (Rupees _____).

Principal Secretary,
Industries Department

Memo No. _____/Ind., dt. _____
Copy forwarded to Principal Secretary/ Secretary, _____ Department for information and necessary action.

Principal Secretary
Industries Department

Memo No. _____/dt. _____
Copy forwarded to the Director of Industries, Odisha/ Managing Director, IPICOL/ IDCO for information and necessary action.

Principal Secretary
Industries Department